

**MINE HILL BOARD OF EDUCATION
MINUTES
REGULAR MEETING
November 19, 2018**

1. Call to Order

2. Statement of Compliance

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record and the Randolph Reporter on January 5, 2018 and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

3. Flag Salute

4. Roll Call

| | | | |
|----------------|--------|-----------------|--------|
| Katie Bartnick | Yes | Bridget Mauro | Yes |
| Karen Bruseo | Yes | Dina Mikulka | Yes |
| Peter Bruseo | Absent | Brianna O'Brien | Absent |
| Jill Del Rio | Absent | | |

5. Executive Session

On the motion of Bridget Mauro seconded by Bridget Mauro at Karen Bruseo at 6:37 p.m., the board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meeting in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select on or more)

- 1) A matter rendered confidential by federal or state law
- 2) A matter in which release of information would impair the right to receive government funds
- 3) Material the disclosure of which constitutes and unwarranted invasion of individual privacy
- 4) A collective bargaining agreement and/or negotiations related to it
- 5) A matter involving the purchase, lease, or acquisition of real property with public funds
- 6) Protection of public safety and property and/or investigations of possible violations or violations of law
- 7) **Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege**
- 8) Specific prospective or current employees unless all who could be adversely affected request an open session
- 9) Deliberation after a public hearing that could result in a civil penalty or other loss;

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in category(s) 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

6. Return to Regular Session

On the motion of Bridget Mauro seconded by Karen Bruseo at 7:03 p.m. the board returns to the regular session meeting.

| Roll Call Vote | Katie Bartnick | Karen Bruseo | Peter Bruseo | Jill Del Rio | Bridget Mauro | Dina Mikulka | Brianna O'Brien |
|-------------------|-------------------|-----------------|-----------------|-----------------|------------------|-----------------|--------------------|
| 4-0 | Yes | Yes | Absent | Absent | Yes | Yes | Absent |

7. Approval of Minutes

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **October 29, 2018**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **October 29, 2018**.

Motion of: Bridget Mauro Seconded by: Katie Bartnick

| Roll Call Vote | Katie Bartnick | Karen Bruseo | Peter Bruseo | Jill Del Rio | Bridget Mauro | Dina Mikulka | Brianna O'Brien |
|-------------------|-------------------|-----------------|-----------------|-----------------|------------------|-----------------|--------------------|
| 4-0 | Yes | Yes | Absent | Absent | Yes | Yes | Absent |

8. Correspondence

9. Superintendent's Report

10. Presentations / Reports

- Board Goals, Charlene Peterson from NJSBA
- Election Results

Vote for 3

Katie Bartnick: 803 votes

Diane L. Morris: 791 votes

Jennifer Waters (Write-In): 58

Statement of Declaration

A STATEMENT of Determination of the **BOARD OF CANVASSERS**, relative to a School Board Election held in the County of Morris, State of New Jersey, for the election of School Board Members for the Municipality of **MINE HILL TOWNSHIP** on the **6th** day of **November, 2018**.

The Board does determine that at the said election:

| | | |
|-----------------|----------------------------------|-------------|
| Katie Bartnick | Member of the Board of Education | 3 Year Term |
| Diane L. Morris | Member of the Board of Education | 3 Year Term |
| Jennifer Waters | Member of the Board of Education | 3 Year Term |

11. Business Administrator's Report

12. Public Discussion

13. FINANCE

Karen Bruseo, Jill Del Rio, Bridget Mauro

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **October 2018 payrolls** in the amount of \$322,032.97 (including gross payroll amounts, district share of DCRP pension benefits, the state and district's share of FICA), plus the **payment of bills** from the General Operating Account, in the amount of \$665,233.20.

BE IT FURTHER RESOLVED, that the Board of Education approves the payment of bills from other funds as delineated below:

| | |
|---|------------|
| Unemployment Trust Fund (SUI Account) | \$4,541.28 |
| Student Activity Fund (Canfield School Account) | \$1,773.00 |

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **Occupation** Therapy services with **P.G. Chambers School** at the *revised* rate of **\$89.00/hour and \$495.00 per evaluation** for the 2018-2019 school year. (previously approved at the 2017-18 school year rates)
- c. RESOLVED, that the school business administrator shall deposit the school moneys or such part thereof as may be designated in any bank or banking institution of this State designated by it as a depository of school moneys, which may include the **State of New Jersey Cash Management Fund** for the 2018-19 school year.
- d. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves accepting **donations from the Mine Hill Education Foundation** to fund various projects as follows:

| Grade | Amount |
|-----------------------|-----------|
| Resource 4-6 | \$225.00 |
| MD 1-6 | \$700.00 |
| 4 th grade | \$300.00 |
| 6 th grade | \$1500.00 |
| Computers | \$1000.00 |

Motion of: Bridget Mauro Seconded by: Karen Bruseo

| Roll Call Vote | Katie Bartnick | Karen Bruseo | Peter Bruseo | Jill Del Rio | Bridget Mauro | Dina Mikulka | Brianna O'Brien |
|-------------------|-------------------|-----------------|-----------------|-----------------|------------------|-----------------|--------------------|
| 4-0 | Yes | Yes | Absent | Absent | Yes | Yes | Absent |

14. INSTRUCTION & CURRICULUM

Committee of a whole

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Morris Arts Artist in Residence to provide a 22' painted mural in the amount of \$4,100.00.**

Motion of: Bridget Mauro Seconded by: Karen Bruseo

| Roll Call Vote | Katie Bartnick | Karen Bruseo | Peter Bruseo | Jill Del Rio | Bridget Mauro | Dina Mikulka | Brianna O'Brien |
|-------------------|-------------------|-----------------|-----------------|-----------------|------------------|-----------------|--------------------|
| Tabled 4-0 | Yes | Yes | Absent | Absent | Yes | Yes | Absent |

- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **2018-2019 proposed field trips** listed below:

| Grade | Destination |
|----------------|----------------------------------|
| G & T Students | Morristown Unitarian Fellowship* |

*Parents paying admission fee and transporting their student

- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves a **Neurological Evaluation** for Student ID: 7364744230 at a rate of \$675.00, as per Dover's CST.
- d. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves an **Occupational Therapy and Speech and Language Evaluation** for Student ID: 6619824750, at a rate of \$760.00, as per Dover's CST.
- e. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves a **Psychiatric Evaluation** for Student ID: 4793055462, at a rate of \$760.00.

Motion of: Bridget Mauro Seconded by: Katie Bartnick

| Roll Call Vote | Katie Bartnick | Karen Bruseo | Peter Bruseo | Jill Del Rio | Bridget Mauro | Dina Mikulka | Brianna O'Brien |
|----------------|----------------|--------------|--------------|--------------|---------------|--------------|-----------------|
| a: Tabled 4-0 | Yes | Yes | Absent | Absent | Yes | Yes | Absent |
| b-e: 4-0 | Yes | Yes | Absent | Absent | Yes | Yes | Absent |

15. PERSONNEL

Committee of a whole

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Cindy Pyrzynski as an after school club advisor** at an hourly rate of \$33.30 for the 2018-19 school year.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the payment in accordance with rules established by the statute and code for **Waiver of Coverage** for all health benefits (family coverage) during the 2018-2019 school year to be paid in two installments as per contract, for the following employees:

| Employee Name | Amount to be paid December, 2018 | Amount to be paid June, 2019 | Total Amount to be paid |
|-------------------|----------------------------------|------------------------------|-------------------------|
| Carroll, Diana | \$1,250.00 | \$1,250.00 | \$2,500.00 |
| Eastman, Michelle | \$1,250.00 | \$1,250.00 | \$2,500.00 |
| Friedland, Claire | \$1,250.00 | --0-- | \$1,250.00 |
| Mrasz, Amanda | \$1,250.00 | \$1,250.00 | \$2,500.00 |
| Munson, Zorina | \$1,250.00 | \$1,250.00 | \$2,500.00 |
| Ondish, Beth | \$1,250.00 | \$1,250.00 | \$2,500.00 |
| Ramacciotti, Jill | \$1,250.00 | \$1,250.00 | \$2,500.00 |
| Snarski, Lauren | \$1,250.00 | \$1,250.00 | \$2,500.00 |

Motion of: Bridget Mauro Seconded by: Katie Bartnick

| Roll Call Vote | Katie Bartnick | Karen Bruseo | Peter Bruseo | Jill Del Rio | Bridget Mauro | Dina Mikulka | Brianna O'Brien |
|----------------|----------------|--------------|--------------|--------------|---------------|--------------|-----------------|
| 4-0 | Yes | Yes | Absent | Absent | Yes | Yes | Absent |

16. POLICY/OPERATIONS/PUBLIC RELATIONS*Committee of a whole*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Travel, Conference and Workshops** listed below:

| Date(s) | Employee | Conference/Workshop Location | Registration | Mileage | Estimate Total Expense |
|---------|--------------------|------------------------------|--------------|---------|------------------------|
| 1-10-19 | Debra Hanley | FMLA 2019, Parsippany | \$199.00 | \$9.98 | \$208.98 |
| 1-10-19 | Carolina Rodriguez | FMLA 2019, Parsippany | \$199.00 | \$9.98 | \$208.98 |

Motion of: Bridget Mauro Seconded by: Karen Bruseo

| Roll Call Vote | Katie Bartnick | Karen Bruseo | Peter Bruseo | Jill Del Rio | Bridget Mauro | Dina Mikulka | Brianna O'Brien |
|----------------|----------------|--------------|--------------|--------------|---------------|--------------|-----------------|
| 4-0 | Yes | Yes | Absent | Absent | Yes | Yes | Absent |

17. BUILDINGS & GROUNDS*Katie Bartnick, Peter Bruseo, Bridget Mauro*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Use of Facilities** as follows:

| Organization | Purpose | Room Needed | Date |
|---------------------|--------------|-------------|---------|
| Mine Hill Township* | Soup Sampler | Gym | 12-8-18 |

**Town to pay half of the custodial fees*

Motion of: Bridget Mauro Seconded by: Karen Bruseo

| Roll Call Vote | Katie Bartnick | Karen Bruseo | Peter Bruseo | Jill Del Rio | Bridget Mauro | Dina Mikulka | Brianna O'Brien |
|----------------|----------------|--------------|--------------|--------------|---------------|--------------|-----------------|
| 4-0 | Yes | Yes | Absent | Absent | Yes | Yes | Absent |

18. Dover Report*Peter Bruseo*

None

19. MHEF Report*Peter Bruseo, Dina Mikulka*

No response

20. Old Business**21. New Business**

- Schedule the January board of education re-organization meeting date: January 7, 2019

Motion of: Bridget Mauro Seconded by: Dina Mikulka

| Roll Call Vote | Katie Bartnick | Karen Bruseo | Peter Bruseo | Jill Del Rio | Bridget Mauro | Dina Mikulka | Brianna O'Brien |
|----------------|----------------|--------------|--------------|--------------|---------------|--------------|-----------------|
| 4-0 | Yes | Yes | Absent | Absent | Yes | Yes | Absent |

22. Public Discussion

23. Adjournment

On the motion of Bridget Mauro seconded by Karen Bruseo, the board adjourns the meeting at 9:11 p.m.

| Roll Call Vote | Katie Bartnick | Karen Bruseo | Peter Bruseo | Jill Del Rio | Bridget Mauro | Dina Mikulka | Brianna O'Brien |
|-------------------|-------------------|-----------------|-----------------|-----------------|------------------|-----------------|--------------------|
| 4-0 | Yes | Yes | Absent | Absent | Yes | Yes | Absent |

Respectfully submitted,

C. Rodriguez

Carolina Rodriguez
Board Secretary